

MINUTES

BOARD OF EDUCATION • ROOSEVELT, NEW YORK

ROOSEVELT UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • NASSAU COUNTY

www.rooseveltufsd.com

SPECIAL MEETING

ROOSEVELT HIGH SCHOOL

THURSDAY JULY 12th, 2012

5:00 P.M. (Meeting convenes with anticipated adjournment into Executive Session)

7:00 P.M. (Meeting reconvenes into Public Session)

“The Relentless Pursuit of Excellence In All That We Do!”

The Special Meeting of the Roosevelt Union Free School District Board of Education was held on Thursday July 12th, 2012, at Roosevelt High School, 335 E. Clinton Ave., Roosevelt, NY 11575.

I. CALL TO ORDER

Time: 5:20pm

II. DETERMINATION OF QUORUM

The following members of the Board were present:

Robert Summerville, Board President

Frank Scott, Vice President

Wilhelmina Funderburke

Alfred T. Taylor, Trustee – Left at 8:05pm

Robert Miller, Trustee

James Milam, District Clerk

The following members of the Board were absent:

None

The following school administrators were present:

Robert-Wayne Harris, Superintendent of Schools

Lyne Taylor, Interim Assistant Superintendent for Business and Operations

Ronald Grotzky, Assistant Superintendent for Human Resources and Professional Development

The following school administrators were absent:

Dr. Marianna Steele, Assistant Superintendent for Curriculum and Instruction

Also in attendance

Dr. Lauber, Fiscal Administrator

II. MOTION TO CONVENE IN EXECUTIVE SESSION**TIME:** 5:21pm

For the purpose of discussing the following topics:

- Matters of personnel concerning “the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.”

MOTION BY: Alfred T. Taylor**SECOND BY:** Robert Summerville**YEA:** 5**NAY:** 0**MOTION APPROVED****ABSTAIN:** 0**III. CALL TO ORDER****TIME:** 7:39pm**IV. MOTION TO RECONVENE IN REGULAR SESSION****TIME:** 7:39pm**MOTION BY:** Frank Scott**SECOND BY:** Robert Summerville**YEA:** 5**NAY:** 0**MOTION APPROVED****ABSTAIN:** 0**V. PLEDGE OF ALLEGIANCE**

VI. INDIVIDUAL AGENDA

The Board Chairperson is authorized to execute documents approved by the Board.

- A. Organizational Items
- B. Curriculum and Instruction
- C. Educational Services
- D. Business
 - 1. Treasurer's Report
 - 2. Claims Auditor Report
 - 3. Warrants
 - 4. Use of Facilities
 - 5. Tax Certiorari
 - 6. New Vendor For Telephone Maintenance
 - 7. 2011-2012 Asset Inventory Contract
 - 8. Consultant Service Agreement – Textbook Central
 - 9. Adoption Of HACCP - Based Standard Operating Procedures
 - 10. Westchester Fire Insurance Company Notice of Claim
- E. Human Resources
 - Schedule A - Certified Staff Resolutions
 - Schedule B - Classified Staff Resolution
 - Schedule C - Extra Duty Stipends for All Staff Resolutions
 - Schedule D - Certified Staff Tenure Recommendations
 - Schedule E - Substitute Teacher Recommendations
 - Schedule F - Adult / Continuing Education Resolutions EPE (Employee
 - Schedule G - Administrative Internships, Student Teachers,
Student Observers, Tutors / Federal Work Study Program Students
 - Schedule H - Official Name Change for All Staff

VII. QUESTIONS/COMMENTS FROM THE PUBLIC ON ACTION AND / OR DISCUSSION ITEMS ONLY

At this time, the public is given the opportunity to address the Board of Education on action and / or discussion items only. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board **once**, for a maximum of **three (3) minutes**.

INDIVIDUAL AGENDA

A. ORGANIZATIONAL ITEMS

No Items

B. CURRICULUM & INSTRUCTION

No Items

C. EDUCATIONAL SERVICES

No Items

D. BUSINESS

1. TREASURER'S REPORT

- a. **BE IT RESOLVED**, that the Board of Education hereby approves the Treasurer's Report for the month of May 2012.

MOTION BY: Frank Scott

SECOND BY: Alfred T. Taylor

YEA: 5

NAY: 0

MOTION APPROVED

ABSTAIN: 0

2. CLAIMS AUDITOR REPORT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Claims Auditor Report for the month of May, 2012.

MOTION BY: Frank Scott

SECOND BY: Alfred T. Taylor

YEA: 5

NAY: 0

MOTION APPROVED

ABSTAIN: 0

3. WARRANTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the warrants for the month of May, 2012 as approved by the Claims Auditor.

FUND NAME	FUND	MAY
General Fund	Fund A	\$3,082,780.32
Federal/State Grants	Fund F	\$120,856.79
Capital Projects	Fund H	\$5,307,680.06
Cafeteria	Fund C	\$76,006.47
Trust and Agency	Fund T & A	\$503,898.29
Debt Service	Fund V	No Payment Due
Academic Improvement Grant	Fund AIG 1	\$0.00

MOTION BY: Frank ScottSECOND BY: Robert SummervilleYEA: 5NAY: 0

MOTION APPROVED

ABSTAIN: 0**4. USE OF FACILITIES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the use of facilities for Roosevelt Head Start for their Graduation Ceremony in the gymnasium at the Middle School building at 335 E. Clinton Avenue from 9:45 am to 2:00 pm on July 30th, 2012, at a cost of \$175.00.

MOTION BY: Alfred T. TaylorSECOND BY: Wilhelmina Funderburke

YEA: _____

NAY: _____

MOTION WITHDRAWN

ABSTAIN: _____

MOTION TO TABLE – pending submission of all required forms to the district.

BY: Frank ScottSECOND BY: Robert SummervilleYEA: 5NAY: 0

MOTION APPROVED (tabled)

ABSTAIN: 0

5. TAX CERTIORARI

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby establishes a tax certiorari reserve in the amount of \$150,000 to pay judgments and claims resulting from tax certiorari proceedings under Article 7 of the Real Property Tax Law;

BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby establishes that funds which are not used by July 1 of the fourth fiscal year after their being deposited into the reserve, must be returned to the general fund if they are not used for tax certiorari proceedings for the tax roll in the specific year which they were deposited and/or will not reasonably be required to pay a tax certiorari refund to pay tax certiorari claims and judgments for the tax roll in the year.

MOTION BY: Frank Scott

SECOND BY: Wilhelmina Funderburke **YEA:** 4

NAY: 0

MOTION APPROVED

ABSTAIN: WF

6. NEW VENDOR FOR TELEPHONE MAINTENANCE

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves Advance 2000 to replace Verizon as the authorized vendor to maintain the District's telephones at a cost not to exceed \$25,000. This service is eligible for E-Rate.

Appropriation in Budget Code: A1620.418-09-0000

MOTION BY: Frank Scott

SECOND BY: Wilhelmina Funderburke

YEA: _____

NAY: _____

MOTION WITHDRAWN

ABSTAIN: _____

MOTION TO TABLE – pending further information

BY: Frank Scott

SECOND BY: Alfred T. Taylor

YEA: 5

NAY: 0

MOTION APPROVED (tabled)

ABSTAIN: 0

7. 2011-2012 ASSET INVENTORY CONTRACT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves CBIZ to conduct a limited on site update of the district fixed assets that provides the following services: purchase reconciliation and inventory; recoding and reconciling current year addresses consistent with the district's capitalization threshold; analyzing current year purchase orders; cost records and other information provided by the district at a cost not to exceed \$6,150.00

Appropriation in Budget Code: A1310.469-09-000

MOTION BY: Alfred T. Taylor **SECOND BY:** Wilhelmina Funderburke **YEA:** 5
NAY: 0
MOTION APPROVED **ABSTAIN:** 0

8. CONSULTANT SERVICE AGREEMENT – TEXTBOOK CENTRAL

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves increasing the payment amount for the Consultant Service Agreement between Textbook Central and Roosevelt Union Free School District. Textbook Central provides centralized textbook distributions and managed purchase non-public school services. Payment will increase from the \$100,000 amount established the May 20, 2010 Board of Education meeting to an amount not to exceed \$165,000. Costs are determined by 2011-2012 non public schools textbook requests, which have increased from 397 students to approximately 415 private school students. This payment is for the 2011-2012 school year.
- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Consultant Service Agreement between Textbook Central and Roosevelt Union Free School District. Textbook Central provides centralized textbook distributions and managed purchase non-public school services. Costs are determined by 2011-2012 non public schools textbook requests, which have increased from 397 students to approximately 415 private school students. This payment is for the 2012-2013 school year and is not to exceed \$165,000.

Appropriation in Budget Code: A3110.481-09-0000

MOTION BY: Frank Scott **SECOND BY:** Alfred T. Taylor **YEA:** 5
NAY: 0
MOTION APPROVED **ABSTAIN:** 0

9. ADOPTION OF HACCP-BASED STANDARD OPERATING PROCEDURES

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and adopts United States Department of Agriculture which will be the Standard Operating Procedure for the Food Service Management Company will follow.

MOTION BY: Frank Scott

SECOND BY: Alfred T. Taylor

YEA: 5

NAY: 0

MOTION APPROVED

ABSTAIN: 0

10. WESTCHESTER FIRE INSURANCE COMPANY NOTICE OF CLAIM

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby agrees to pay claims in the amount of \$173,067.46 in connection with Westchester Fire insurance Company and Roosevelt Union Free School District.

MOTION TO TABLE – to discuss with counsel at the 7/26/12 Board Meeting, Executive Session.

BY: Robert Summerville

SECOND BY: Frank Scott

YEA: 5

NAY: 0

MOTION APPROVED (tabled)

ABSTAIN: 0

E. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT

No Items

**SUPPLEMENTAL AGENDA 1
BOARD OF EDUCATION MEETING
THURSDAY JULY 12, 2012**

A. ORGANIZATIONAL ITEMS

No Items

B. CURRICULUM & INSTRUCTION**1. FEDERAL & STATE FUNDED GRANT AWARDS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following staff members for participation in professional development Training for Understanding by Design, Rigor, Relevance, Relations, and Implementation of Student Advisories for the 2012-2013 school year. Teachers are paid \$38.05 per hour not to exceed 20 hours per teacher. Payment should not exceed \$761.00 per teacher for the 2012-2013 school year. Total expenses (for all staff) not to exceed \$44,899.00.

Banigo, Catherine	Hill, Hannah	Ramirez, Esperanza
Barrios, Ana E	Imbriano, Marie	Randazzo, Leonard
Beneat, Jean Pierre	Incao-Rogers, Virginia	Rasmussen, Karle
Benson-Hutter, Patricia	Isom, Vivian E	Reynolds, Thomas J
Bhatnagar, Abha	Jackson, Carmen	Risener, Sherri
Block, David	Jackson, Cassandra	Rizzo, Alicia
Burgio, Ana L	Jackson-Seymore, Simone	Rose, Charlotte
Candelaria, Gloria M	Jones, Nancy J	Squillante, Christine
Desmet-Sabatino, Ellen	Lewis, Lillie A	Stevens, Richard H
Dreher, Susan	Lilas, Konate	Stimmel, Stephanie
Emanuele, Joanne	Littwin, Jeffrey S	Swanson, Regina A
Evans, Barbara A	Lopez, Lisa	Tekverk, Andrew
Finelli, Salvatore	Mattison, Jennifer	Vito, Joseph M
Fritz, Craig S	McGrath, Teresa A	Viviani, Mary M
Goetius, Melanie	Mohan, Melissa	Wallace, Kimberla
Gooden, Stephen	O'Halloran, Kevin P	Watson, Betsy
Grimes, MaryEllen	Palma, Vincent	White, Douglas
Guido, Frank	Pollifrone, Melanie	Wickes, William
Henry, Carleen	Posada, Erika	Wright, Yolette
Herrle, Vanessa	Postiglione, Justin	

Funding Source: SIG F2110-150-13-5123

MOTION TO TABLE

BY: Frank Scott

SECOND BY: Wilhelmina Funderburke

YEA: 5

NAY: 0

MOTION APPROVED (tabled)

ABSTAIN: 0

C. EDUCATIONAL SERVICES

No Items

D. BUSINESS***The Board tabled items 1a, b & c in one block motion and vote*****1. CHANGE ORDERS FOR HIGH SCHOOL RECONSTRUCTION PROJECT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$4,496.00, amending Roland's Electric Inc.'s contract from \$12,551,816.00 to \$12,556,312.00.

Change Order #	Description	Amount
411	Relocation of overhead cables due to truck	\$2,070.00
416	Temporary power to heaters	\$1,432.00
417	Replace broken pole with service	N/A
418	Heat trace temporary water lines	N/A
428	Replaced damaged HX5 pole head at Athletic Field	\$994.00
429	Heat trace existing sprinkler line	N/A
TOTAL		\$4,496.00

Appropriation in Budget Code: H1008.296-08-521**MOTION TO TABLE** – to discuss with Elite.**BY:** Robert Miller**SECOND BY:** Frank Scott **YEA:** 5**NAY:** 0**MOTION APPROVED (tabled) (bv)****ABSTAIN:** 0

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$6,910.63, amending ARC Network's contract from \$499,343.41 to \$506,254.04.

Change Order #	Description	Amount
601	New fiber optic line to Network Operation Center	\$6,070.63
602	Overtime premium for Saturday splice	\$840.00
TOTAL		\$6,910.63

Appropriation in Budget Code: H1008.299-08-521**MOTION TO TABLE** - to discuss with Elite.**BY:** Robert Miller**SECOND BY:** Frank Scott **YEA:** 5**NAY:** 0**MOTION APPROVED (tabled) (bv)****ABSTAIN:** 0

BUSINESS**CHANGE ORDERS FOR HIGH SCHOOL RECONSTRUCTION PROJECT
(continued)**

- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$186,038.29, amending Fortunato Sons Contracting, Inc.'s contract from \$29,751,886.91 to \$29,937,925.20.

Change Order #	Description	Amount
135	Repair existing roof penetrations (2 locations)	\$2,218.37
146	Unknown buried septic tank and leaching pool in NE driveway	\$18,802.30
153	Remove existing roof hatch and ladder – Room 2010	N/A
157	Gym wall finishes	\$85,796.67
179	Sheldon Casework changes	\$17,859.22
180	Stevens Millwork changes	\$17,206.39
183	Additional composite wall panels	\$36,408.88
188	Lintel at fitness room and associated masonry	\$7,746.46
TOTAL		\$186,038.29

Appropriation in Budget Code: H1008.293-08-521

MOTION TOTABLE - to discuss with Elite.

BY: Robert Miller

SECOND BY: Frank Scott **YEA:** 5

NAY: 0

MOTION APPROVED (tabled) (bv)

ABSTAIN: 0

2. AMENDMENT TO THE BUDGET

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following amendment to the 2012-2013 budget in the amount of \$324,241.96. This amendment is the result of the voter approved use of the Capital Reserve and will be transferred to the codes as listed.

Appropriation Budget in Code: A.1621.462-09-0000 \$175,500.00

Appropriation Budget in Code: A.1621.221-09-0000 \$148,741.96

MOTION BY: Alfred T. Taylor

SECOND BY: Frank Scott

YEA: 5

NAY: 0

MOTION APPROVED

ABSTAIN: 0

E. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT**SCHEDULE A**
Certified Staff Resolutions**1. MEMORANDUM OF AGREEMENT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Memorandum of Agreement by and between the Board of Education and the Roosevelt Administrators' Association regarding Dr. Stephen Strachan and Charlene Stroughn allowing them to adjust their work schedules to serve as Nassau BOCES Summer School Coordinators.

MOTION TO TABLE – MOA has not been presented to the Board.

BY: Robert Summerville

SECOND BY: Frank Scott

YEA: 5

NAY: 0

MOTION APPROVED (tabled)

ABSTAIN: 0

2. CERTIFIED STAFF SALARY ADJUSTMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves extending Ronald O. Grotsky's maximum work days to 216 days for the 2011-2012 school year. This was previously approved for 210 days.

MOTION BY: Frank Scott

SECOND BY: Alfred T. Taylor

YEA: 4

NAY: WF

MOTION APPROVED

ABSTAIN: 0

3. CERTIFIED STAFF RESIGNATIONS

~~a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby rescinds their previous approval to accept the resignation of Ms. Roxanne Garcia-France, effective November 28th, 2012, originally voted on at the June 28th, 2012 Board of Education Meeting.~~

a. **BE IT FURTHER RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the following certified staff member's resignation:

i. Garcia-France, Roxanne

Position:	Assistant Superintendent of Educational Services
Location:	Central Administration
Effective:	June 30 th , 2012

MOTION BY: <u>Frank Scott</u>	SECOND BY: <u>Alfred T. Taylor</u>	YEA: <u>4</u>
		NAY: <u>WF</u>
MOTION APPROVED		ABSTAIN: <u>0</u>

MOTION TO RESCIND AND REMOVE: item 3a from the Agenda

MOTION BY: <u>Frank Scott</u>	SECOND BY: <u>Alfred T. Taylor</u>	YEA: <u>5</u>
		NAY: <u>0</u>
MOTION APPROVED		ABSTAIN: <u>0</u>

4. CERTIFIED STAFF TENURE RECOMMENDATIONS

a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the granting tenure to the following certified staff member:

i. Steele, Marianna

Tenure Area:	Assistant Superintendent of Curriculum and Instruction
Certifications:	School Administrator Supervisor / School District Administrator
Location:	Central Office
Hire Date:	October 12, 2009
Tenure Date:	October 12, 2012

MOTION BY: <u>Frank Scott</u>	SECOND BY: <u>Alfred T. Taylor</u>	YEA: <u>WF</u>
		NAY: <u>3</u>
MOTION FAILED		ABSTAIN: <u>RM</u>

5. CERTIFIED STAFF SALARY ADJUSTMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent the Board of Education hereby approves a 2.5% salary increase for the following certified staff member:

i. Steele, Marianna

From: \$147,680.00

To: \$151,372.00

MOTION BY: Frank Scott

SECOND BY: Alfred T. Taylor

YEA: RM, WF

NAY: 3

MOTION FAILED

ABSTAIN: 0

SCHEDULE B

Classified Staff Resolutions

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individual for employment, the appointment will be terminated immediately. Civil Service appointments are made in compliance with the applicable rules and regulations of the Nassau County Civil Service Commission.

**No Schedule B Actions Submitted for
July 12th, 2012 Board of Education Meeting**

SCHEDULE C
Extra Duty Stipends for All Staff Resolutions

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individuals for employment, the appointment will be terminated immediately.

1. EXTRA DUTY STIPENDS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individual for the position of **Summer School Monitor**. The stipend for this position is the contractual hourly rate of \$11.32.

<u>Name</u>	<u>School</u>
i. Manuel, Marilyn	Roosevelt MS

Funding Source: F2110-160-12-5123

MOTION BY: <u>Frank Scott</u>	SECOND BY: <u>Alfred T. Taylor</u>	YEA: <u>5</u>
		NAY: <u>0</u>
MOTION APPROVED		ABSTAIN: <u>0</u>

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individual for the position of **Summer College Algebra Repeat**. The stipend for this position is the RTA contractual hourly rate of \$38.05. Total hours not to exceed 125 hours. Total expenses not to exceed \$4,756.25.

<u>Name</u>	<u>School</u>
i. Randazzo, Leonard	Roosevelt HS

MOTION BY: <u>Frank Scott</u>	SECOND BY: <u>Alfred T. Taylor</u>	YEA: <u>5</u>
		NAY: <u>0</u>
MOTION APPROVED		ABSTAIN: <u>0</u>

2. RESCIND TEACHERS OF TOMORROW

The following teachers were approved at the May 24, 2012 Board of Education meeting to receive the Teachers of Tomorrow Grant for the 2011-2012 school year. It has been determined that these teachers previously received the maximum amount allowed by the TOT Grant. Therefore,

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves rescinding these faculty members.

<u>Name</u>	<u>Tenure Area</u>
i. Amadeo, Eric	ESOL
ii. Rodriquez, Elizabeth	Special Education
iii. Tepper, Gillian	Elementary
iv. Hill, Nicole	Special Education

MOTION BY: Frank Scott

SECOND BY: Wilhelmina Funderburke **YEA:** 5

NAY: 0

MOTION APPROVED

ABSTAIN: 0

SCHEDULE D**Certified Staff Tenure Recommendations**

**No Schedule D Actions Submitted for
July 12th, 2012 Board of Education Meeting**

SCHEDULE E**Substitute Teacher Recommendations**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear any of the following individuals for employment, all appointments will be terminated immediately.

**No Schedule E Actions Submitted for
July 12th, 2012 Board of Education Meeting**

SCHEDULE F**Adult / Continuing Education Resolutions**

**EPE (Employee Preparation Education)/WIA (Workforce Investment Area)
Program Resolutions**

**No Schedule E Actions Submitted for
July 12th, 2012 Board of Education Meeting**

SCHEDULE G

**Administrative Internships, Student Teachers, Student Observers,
Tutors/Federal Work Study Program Students**

**No Schedule G Actions Submitted for
July 12th, 2012 Board of Education Meeting**

SCHEDULE H

Official Name Change for All Staff

**No Schedule H Actions Submitted for
July 12th, 2012 Board of Education Meeting**

**VIII. QUESTIONS/COMMENTS FROM THE PUBLIC ON MATTERS PERTAINING
TO THE SCHOOL DISTRICT ONLY**

At this time, the public is given the opportunity to address the Board of Education on items pertaining to the school district only. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board once, for a maximum of **three (3) minutes**.

Board Trustee Funderburke left the meeting at 9:40pm

Board Trustee Miller left the meeting at 9:50pm

IX. ADJOURNMENT

TIME: 10:00pm

MOTION BY: Frank Scott

SECOND BY: Alfred T. Taylor

YEA: 3

NAY: 0

MOTION APPROVED

ABSTAIN: 0